

ANNUAL REPORT
OF NONFINANCIAL DATA



YEAR ENDED AUGUST 31, 2017

UNAUDITED

ANNUAL REPORT
OF NONFINANCIAL DATA

TEXAS REAL ESTATE COMMISSION
Austin, Texas

Year Ended August 31, 2017

DOUGLAS E. OLDMIXON
EXECUTIVE DIRECTOR



Douglas E. Oldmixon
Executive Director
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PROTECTING TEXANS' DREAMS

December 31, 2017

Honorable Greg Abbott, Governor
Ursula Parks, Director, Legislative Budget Board
Lisa R. Collier, CPA, First Assistant State Auditor

Dear Governor Abbott, Ms. Parks and Ms. Collier:

We are pleased to submit the Texas Real Estate Commission's *Annual Report of Nonfinancial Data* for the year ended August 31, 2017, in compliance with the TEX. GOV'T CODE ANN, Section 54, §2101.0115 (a) and (b).

The accompanying report has not been audited and is considered to be independent of the agency's *Annual Financial Report*.

If you have any questions, please contact Melissa Huerta at 512.936.3616.

Sincerely,

A handwritten signature in blue ink, appearing to read "Douglas E. Oldmixon", is written over the typed name below.

Douglas E. Oldmixon
Executive Director

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TEXAS REAL ESTATE COMMISSION (329)

SCHEDULE 1 - HUB STRATEGIC PLAN PROGRESS REPORT

For the Fiscal Year Ended August 31, 2017

(Source: Texas Government Code, Title 10, Subtitle D, Section 2161.124)

Goal = Strategic Plan HUB Goal Actual = % Spent with HUBs from HUB Report	TREC Actual for FY '16	TREC Actual for FY '17	State Goal for FY '18
Heavy Construction other than building contracts	N/A	N/A	11.2%
Building construction, including general contractors and operative building contracts	N/A	N/A	21.1%
Special trade construction contracts	N/A	N/A	32.9%
Professional services contracts	100.00%	100.00%	23.7%
Other services contracts	34.83%	12.11%	26.0%
Commodities contracts	72.68%	73.06%	21.1%

Prepared by: *Sandy Jones*

Approved by: *Priscilla Pipho*

Name: Sandy Jones

Printed Name: Priscilla Pipho

Phone Number: 512-936-3589

Phone Number: 512-936-3590

The total overall percentage spent with HUBs in fiscal year 2017 was 32.87%.

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TEXAS REAL ESTATE COMMISSION (329)

SCHEDULE 3 - PROFESSIONAL/CONSULTING FEES AND LEGAL SERVICE FEES

For the Fiscal Year Ended August 31, 2017

Expenditures by the Texas Real Estate Commission (Fund 4055, Fund Type 01) during fiscal year 2017 for professional/consulting fees and legal service fees included the following:

Name	Type of Service Rendered	Amount
Professional/Consulting Fees		
Doublehorn Communications LLC	Consultant Service - Computer	\$ 3,750.00
Alice Dendinger Alliance Group	Consultant Service - Other	\$ 2,000.00
PSI Services LLC	Educational/Training Services	\$ 25,382.00
Alice Dendinger Alliance Group	Educational/Training Services	\$ 19,770.00
UT-Austin School of Social Work	Educational/Training Services	\$ 13,000.00
McConnell & Jones	Financial and Accounting Services	\$ 7,615.00
State Auditor's Office	Financial and Accounting Services	\$ 9,600.00
Workers Assistance Program	Professional Services	\$ 1,473.73
GTS Technology Solutions Inc.	Information Technology Services	\$ 2,618.00
Ziegner Technologies	Information Technology Services	\$ 3,590.84
Environmental Intelligence LLC	Information Technology Services	\$ 3,767.51
Semper FYE Solutions Inc.	Information Technology Services	\$ 17,721.00
Austin Ribbon & Computers	Information Technology Services	\$ 238.00
Micropact Global Inc.	Information Technology Services	\$ 41,520.00
Texas Dept of Information Resources	Computer Services - Statewide Tech	\$ 13,247.42
Total Professional/Consulting Fees		<u>\$ 165,293.50</u>
Legal Service Fees		
State Office of Administrative Hearing	Legal Services	\$ 32,900.00
Office of the Attorney General	Legal Services	\$ 93,700.70
Total Legal Service Fees		<u>\$ 126,600.70</u>
Total Professional/Consulting Fees and Legal Service Fees, Fund 4055, Fund Type 01		<u><u>\$ 291,894.20</u></u>

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Expenditures by the Texas Appraiser Licensing & Certification Board (Fund 4056, Fund Type 15) during fiscal year 2017 for professional/consulting fees and legal service fees included the following:

Name	Type of Service Rendered	Amount
Professional/Consulting Fees		
State Auditor's Office	Financial and Accounting Services	\$ 400.00
Workers Assistance Program Inc	Professional Services	\$ 253.45
Lone Star Valuation Inc.	Professional Services	\$ 150.00
University of Houston	Professional Services	\$ 20,900.00
Eagleview Technologies	Professional Services	\$ 12.00
Texas Dept of Information Resources	Computer Services - Statewide Tech	\$ 2,158.37
Total Professional/Consulting Fees		\$ <u>23,873.82</u>
Legal Service Fees		
State Office of Administrative Hearing	Legal Services	\$ 42,100.00
Office of the Attorney General	Legal Services	\$ 6,152.58
Total Legal Service Fees		\$ <u>48,252.58</u>
Total Professional/Consulting Fees and Legal Service Fees, Fund 4056, Fund Type 15		\$ <u><u>72,126.40</u></u>

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TEXAS REAL ESTATE COMMISSION (329)

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SCHEDULE 4 - SCHEDULE OF SPACE OCCUPIED

For the Fiscal Year Ended August 31, 2017

<u>Location</u>	<u>Address</u>	<u>Lessor</u>	<u>Lease No.</u>	<u>Type</u>	<u>Usable Square Feet</u>
Free Space:					
Sherman	Investigator's Residence				100
Lake Kiowa	Investigator's Residence				100
Spring	Investigator's Residence				100
Pearland	Investigator's Residence				100
San Antonio	Investigator's Residence				100
Sherman	Appraiser's Residence				100
Port Lavaca	Appraiser's Residence				100
Lubbock	Appraiser's Residence				100
Celina	Appraiser's Residence				100
Total Free Space					900
State-Owned Space:					
Austin	Texas Real Estate Commission 1700 N. Congress, Ste 400-440	Texas Facilities Commission	N/A	Office	20,019
Total Space Occupied as of August 31, 2017					19,324

The Texas Real Estate Commission and its sub-component, Texas Appraiser Licensing and Certification Board occupy the Stephen F Austin State Office Building (1700 N. Congress Ave., Ste. 400-440). As a self-directed, semi-independent agency, per S.B. 1000, the agency has contracted with the Texas Facilities Commission to lease this space.

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AL ESTATE COMMISSION (329)

FTE's	Cost Per Sq. Ft.	Semi-Annual Rental	Actual Annual Cost	Comments
				FTEs are not reported based upon the instructions for this schedule Retired 6/30/2017
				FTEs are not reported based upon the instructions for this schedule
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				Effective 7/14/2017
	\$ 20.00	\$ -	\$ 266,920.00	8 months in FY2017 (Lease Term 7/1/15 - 4/30/17)
	\$ 20.00		\$ 128,826.67	4 months in FY2017 (Lease Term amended 5/1/17 to 8/31/21)
				FTEs are not reported based upon the instructions for this schedule
		\$ -	\$ 395,746.67	