



**TEXAS REAL ESTATE COMMISSION**

**P.O. Box 12188**

**Austin, Texas 78711-2188**

www.trec.texas.gov (512) 936-3000

**APPLICATION FOR  
EASEMENT OR RIGHT-OF-WAY AGENT REGISTRATION BY AN INDIVIDUAL**  
(PLEASE READ ALL INFORMATION CAREFULLY)

To be eligible to file an application for an Easement or Right-of-Way Agent registration, an individual must be a citizen of the United States or a lawfully admitted alien and eighteen (18) years of age or older. A Deferred Action for Childhood Arrivals (DACA) recipient does not qualify as a lawfully admitted alien.

**Each registration is required by law to have fingerprints on file with the Department of Public Safety (DPS) for TREC. Fingerprints on file for other agencies will not be accepted.** The registration will issue once all requirements are met and TREC receives confirmation from DPS that the applicant's fingerprints are on file. For additional information regarding fingerprinting requirements, including how to schedule an appointment, please visit [www.trec.texas.gov/fingerprints-requirements](http://www.trec.texas.gov/fingerprints-requirements).

**ALL REQUIRED FEES MUST BE SUBMITTED WITH THE APPLICATION.** AN APPLICATION SUBMITTED WITHOUT THE APPROPRIATE FEES WILL BE REJECTED AND RETURNED. All fees should be paid by **CASHIERS CHECK, PERSONAL CHECK OR MONEY ORDER** payable to the Texas Real Estate Commission. **DO NOT PAY WITH CASH.**

BREAK DOWN OF FEES	ERW Registration (Individual)
Easement or Right-of-Way Registration Fee	\$200.00
Texas A&M	\$20.00
Recovery Fund	\$50.00

**ALL FEES LISTED ABOVE ARE NONREFUNDABLE**

All requirements for a registration must be met within one year of the application filing date, or the application expires.



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APPLICATION FOR:

## EASEMENT OR RIGHT-OF-WAY AGENT REGISTRATION FOR AN INDIVIDUAL

FEE	RECEIPT NUMBER	AMOUNT	\$ TYPE	App#	File#
Application Fee		\$270.00		Entity #	Registration#

**DO NOT WRITE ABOVE THIS LINE**

ALL INFORMATION MUST BE TYPED OR PRINTED IN INK

<b>1. Full Name</b> (Last, First, Middle) _____									
<b>2. Social Security Number</b> _____									
<div>Section 231.302 of the Texas Family Code REQUIRES all applicants to disclose their Social Security Numbers (SSN) when filing an application. The SSN will be confidential and is required to enforce Child Support orders. Failure to provide the SSN will prevent a registration from being issued and could ultimately lead to termination of the application.</div>									
<b>3. Mailing Address</b> _____ City _____ State _____ Zip Code _____ Phone _____ E-mail _____									
<b>4. Place of Business</b> (fixed street address) _____ Cannot be a Post Office Box City _____ State _____ Zip Code _____ Phone _____ E-mail _____									
<b>5. Date of Birth</b> Month/Day/Year _____	<b>6. Place of Birth</b> City and State _____								
<b>7. Sex:</b> (check one) <input type="checkbox"/> M <input type="checkbox"/> F	<b>8. Ethnic Group:</b> (check one) <input type="checkbox"/> Black <input type="checkbox"/> White <input type="checkbox"/> Asian <input type="checkbox"/> Hispanic <input type="checkbox"/> Other (specify): _____ <input type="checkbox"/> Decline to respond (default answer)								
<b>9. Have you ever been registered or licensed by the Texas Real Estate Commission?</b> <input type="checkbox"/> Yes <input type="checkbox"/> No <i>If the answer is YES, fill in the appropriate information below.</i> <table><thead><tr><th>Registration or License Expiration Date</th><th>Registration or License Type</th><th>Registration or License #</th><th>Exact Name in Which Registration or License Was Issued</th></tr></thead><tbody><tr><td>_____</td><td>_____</td><td>_____</td><td>_____</td></tr></tbody></table>		Registration or License Expiration Date	Registration or License Type	Registration or License #	Exact Name in Which Registration or License Was Issued	_____	_____	_____	_____
Registration or License Expiration Date	Registration or License Type	Registration or License #	Exact Name in Which Registration or License Was Issued						
_____	_____	_____	_____						

<p>10. (a) Have you ever had an application for a registration or license disapproved or denied by the Texas Real Estate Commission? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span></p> <p>(b) Have you ever had a registration or license issued by the Texas Real Estate Commission suspended, canceled, or revoked or ever surrendered such a registration or license? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span></p> <p>(c) Are there any disciplinary hearings or investigations pending against any license or registration issued by the Texas Real Estate Commission which you hold? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span></p> <p><b>If the answer to (a), (b), or (c) is YES, you must complete the applicable sections of the Background History Form located at <a href="https://www.trec.texas.gov/forms/background-history-form">https://www.trec.texas.gov/forms/background-history-form</a>.</b></p>	
<p>11. Are there any unpaid judgments against you relating to an easement or right-of-way transaction in the State of Texas? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span></p> <p><b>If the answer is YES, you must complete the applicable sections of the Background History Form located at <a href="https://www.trec.texas.gov/forms/background-history-form">https://www.trec.texas.gov/forms/background-history-form</a>.</b></p>	
<p>12. (a) Have you ever been convicted of a criminal offense? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span>  <i>(Include all felonies and misdemeanors other than minor traffic tickets.)</i></p> <p>(b) Have you ever been placed on parole, probation or community supervision <i>(also known as deferred adjudication)</i> regardless of whether the case was dismissed or you were discharged? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span></p> <p>(c) Are there any criminal charges pending against you? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span></p> <p><b>If the answer to (a), (b), or (c) is YES, you must complete the applicable sections of the Background History Form located at <a href="https://www.trec.texas.gov/forms/background-history-form">https://www.trec.texas.gov/forms/background-history-form</a>.</b></p>	
<p>13. Since January 1, 1998, have you performed any services for which a real estate license or a registration was required in this state at a time when you were not properly registered or licensed? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span>  <i>(Include all periods in which the you acted either before registering or obtaining a license or after a license or registration may have expired.)</i></p> <p><b>If the answer is YES, you must complete the applicable sections of the Background History Form located at <a href="https://www.trec.texas.gov/forms/background-history-form">https://www.trec.texas.gov/forms/background-history-form</a>.</b></p>	

### CERTIFICATION OF EASEMENT OR RIGHT-OF-WAY AGENT APPLICANT

I certify that I am eighteen (18) years of age or older; that I am a citizen of the United States or a lawfully admitted alien. I certify that I have examined this application and the answers given are true, correct and complete. I authorize the Texas Real Estate Commission to conduct an investigation of matters reasonably related to compliance with the registration provisions of The Real Estate License Act. I understand that information revealed in an investigation may be cause for disapproval of the application even though other requirements for a registration have been met. I further understand that information submitted in conjunction with this application may be subject to public disclosure or inspection in accordance with the Public Information Act (Chapter 552, Government Code). If granted a registration, I will abide by the provisions of The Real Estate License Act and the Rules of the Texas Real Estate Commission.

I WILL NOT PERFORM ANY ACT FOR WHICH AN EASEMENT OR RIGHT-OF-WAY REGISTRATION IS REQUIRED UNTIL A REGISTRATION CERTIFICATE HAS BEEN ISSUED TO ME BY THE TEXAS REAL ESTATE COMMISSION.

\_\_\_\_\_  
Date Signed

\_\_\_\_\_  
Signature of Applicant

**All requirements for a registration must be met within one year of the application filing date, or the application expires.**