



Texas Real Estate Commission

P.O. Box 12188
Austin, Texas 78711-2188
www.trec.texas.gov (512) 936-3000

NOTICE OF DELEGATION OF SUPERVISING LICENSE HOLDER

This form **must** be used to notify the Commission of the delegation or termination of an associate **broker** as a supervising license holder. It **may** also be used to delegate a **sales agent** to supervise sponsored license holders or terminate same.

FEE	RECEIPT NUMBER	AMOUNT	\$ TYPE	App#	File#
Paper Filing Fee for Delegation of Supervising Salesperson Only		\$20.00		Entity #	License #

DO NOT WRITE ABOVE THIS LINE

There is no fee to delegate a broker as a supervisory broker. To delegate a supervisory sales agent submit this form and a fee of \$20.00 or go to the TREC website and delegate a supervisory sales agent at no cost.

Sponsoring Broker's Name: Last First Middle License Number

Mailing Address License expiration date

City State Zip

Telephone Number E-mail address

1. DELEGATION OF SUPERVISING LICENSEE BY SPONSORING BROKER

The person named below is delegated as a supervising broker sales agent for one or more license holders sponsored under my broker's license for a period of six months or more.

Name: Last First Middle License Number

Mailing Address License expiration date

City State Zip

Telephone Number E-mail address

2. STATEMENT OF SPONSORING BROKER

I CERTIFY THAT I HOLD AN ACTIVE Texas real estate broker license and have delegated the person above to serve as a supervisor for one or more license holders sponsored under my license for a period of six months or more. I certify that I have notified the license holder in writing of the supervisory delegation. I understand that I must maintain this documentation and that TREC can request this documentation at any time and I must be able to provide it.

Sponsoring Broker's Name (Individual/Business Entity) as shown on license. License Number

*Signature of Broker or Person with Authority to sign on behalf of Broker (Individual/Business Entity) as shown on license. Date

3. STATEMENT OF SPONSORING BROKER TERMINATING A DELEGATED SUPERVISOR LICENSE HOLDER

The person named below is terminated as a delegated supervisor under my broker's license.

Name: Last First Middle License Number

Sponsoring Broker's Name (Individual/Business Entity) as shown on license. License Number

*Signature of Broker or Person with Authority to sign on behalf of Broker (If Business entity, signature of Designated Broker is required) as shown on license. Date

This document is available on the TREC website at www.trec.texas.gov

PRIVACY NOTICE

In accordance with Chapter 559, Government Code, the following notice about certain information laws and practices is given.

- (1) With few exceptions, an individual is entitled on request to be informed about the information that a state governmental body collects about the individual.
- (2) Under Sections 552.021 and 552.023 of the Government Code, the individual is entitled to receive and review the information.
- (3) Under Section 559.004 of the Government Code, the individual is entitled to have the governmental body correct information that is incorrect.