



**AGENDA FOR TEXAS REAL ESTATE COMMISSION
EDUCATION STANDARDS ADVISORY COMMITTEE'S
WORK GROUP ON COURSE DELIVERY CRITERIA**

Conference Room 400A, TREC Headquarters Office
1700 N. Congress, Austin, Texas

December 2, 2014 10:00 a.m.

1. Call to order
2. Discussion regarding development of specific criteria for course delivery and testing methods, primarily for distance education (DE), including:
 - a. What types of assessment techniques are available to determine whether a student adequately demonstrates mastery of course material throughout the course and at final examination? Are these techniques different for DE courses? Describe the differences.
 - b. What specific delivery controls and time monitoring requirements do colleges and universities have in place for DE in order for a student to receive credit for:
 - i. Academic courses;
 - ii. Vocational certificate program courses;
 - iii. Adult education courses?
 - c. What level of faculty involvement in DE course delivery, progress monitoring and student interaction is required by a college or university's accreditation body for:
 - i. Academic courses;
 - ii. Vocational certificate program courses;
 - iii. Adult education courses?
 - d. What are the current available methods for ensuring that the person who takes a final examination is the same person who enrolled in and completed the course materials?
 - e. Should a final exam always be required for every DE course? How many versions of a final examination for a DE course should be available?
 - f. Should DE course final examinations limit the use of True/False questions, and multiple choice questions, requiring some short answer fill in the blank or essay questions as well?
 - g. What are the pros and cons of requiring a proctored final examination for all qualifying and non-elective CE courses, regardless of course delivery method?
 - h. Should instructors connected to each DE course be qualified in adult and distance education?
 - i. Should a certain limited percentage of qualifying and/or CE courses be permitted to be taken via DE (including correspondence or other alternative delivery)?
 - j. Are there types of courses that should be required to be taught and received in a classroom setting?
3. Discussion and possible action regarding agenda items for next meeting
4. Adjourn