

MINUTES
Texas Real Estate Commission
June 30, 2006
Texas Real Estate Commission
Room 235, 1101 Camino La Costa
Austin, Texas

Chairman John Walton called the special called meeting of the Texas Real Estate Commission to order at 11:00 a.m., Friday, June 30, 2006. In addition to Chairman Walton, members present were Louise Hull, Elizabeth Leal, Mary Frances Burleson and Paul Jordan. Bill Flores arrived at 11:10 a.m. Larry Jokl, James Austin, and Ramon Cantu were absent.

Staff present were: Wayne Thorburn, Administrator; Sabrina Hassumani, Assistant Administrator; Loretta DeHay, General Counsel; and Della Lindquist, Director of Enforcement.

Chairman Walton led the attendees in the pledge of allegiance.

Mr. Walton called for agenda item two, discussion and possible action to approve Chairman John Walton's appointment of members to an Administrator Selection Committee to formulate the job description, job posting, selection criteria and selection process for the TREC administrator position; select applicants; and make recommendations to the Commission on such matters. After discussion, Ms. Hull, seconded by Ms. Leal, moved to appoint Paul Jordan, Mary Frances Burleson, and Chairman Walton as the Administrator Selection Committee. Comments were offered by Elizabeth Leal and Larry Kokel, Vice-Chairman of the Texas Appraiser Licensing and Certification Board, concerning the appointments. After discussion, the motion was adopted by unanimous vote.

There was discussion concerning the job description and requirements for the Administrator position. Mr. Flores, seconded by Ms. Burleson, moved to post the job description as presented by staff with the addition of the compensation range and state benefits package. The motion was adopted by unanimous vote.

There was discussion concerning the job elements as presented by staff. Mark McAnally, Texas Appraiser Licensing and Certification Board (TALCB), spoke concerning the TREC Administrator's responsibilities as the Chief Financial Officer of TALCB. Mr. Jordan, seconded by Ms. Burleson, moved to add "and responsible for oversight of budget" to bullet number five. The motion was adopted by unanimous vote.

There was discussion concerning the process that the Committee and full Commission would follow to choose a candidate. There was discussion concerning the closing date on the posting. It was decided that the posting would contain the words "Application deadline July 31, 2006, subject to extension."

Mr. Thorburn asked if the job posting would include a starting date. Ms. Hassumani responded that the starting date was October 1, 2006.

The next meetings would be August 7, 2006 in Austin and September 27, 2006 in San Antonio. The Chairman adjourned the meeting at 11:58 a.m.

APPROVED this the 7th day of August, A.D. 2006.

John Walton
Chairman

ATTEST: _____

Wayne Thorburn
Administrator