Print Form

Texas Real Estate Commission
P.O. Box 12188
Austin, Texas 78711-2188
www.trec.texas.gov (512) 936-3000

APPLICATION TO OBTAIN OR RENEW A BROKER BRANCH OFFICE LICENSE

FEE	RECEIPT NUMBER	AMOUNT	MONEY TYPE	BRANCH #	App#	File#
Application Processing Fee		$50.00			Entity #	License #

Do not write above this line

The required fee to issue a branch office license is $50.00. The fee MUST be a SINGLE REMITTANCE. Branch licenses expire when the main office license expires. A renewal notice is sent for each branch.

☐ **New Branch Office** ☐ **Renew an Existing Branch Office**

Branch Office License # _____

NEW BRANCH INFORMATION

_____
Business Address (Fixed Office)

_____ _____ _____
City State Zip

_____
Mailing Address

_____ _____ _____
City State Zip

_____ _____
Phone E-mail

Please issue or renew a branch license for the business address shown above.

BROKER INFORMATION

_____
Broker's Name

_____ _____
Broker's License Number Expiration Date

_____ _____ _____
Printed Name* Signature* Date

*If Business Entity: printed name and signature of Designated Broker is required.

This document is available on the TREC website at www.trec.texas.gov