



Texas Real Estate Commission

P.O. Box 12188

Austin, Texas 78711-2188

512-459-6544 or 1-800-250-8732 (TREC)

Mandatory Continuing Education
Alternative Instructional Methods Reporting Form

Provider submits this form to TREC immediately following the licensee's successful completion of the course.

A. All students must complete this section.

Student's Name

Horizontal separator line

Texas Real Estate License Number

Grid for Texas Real Estate License Number

Expiration Date

Grid for Expiration Date

Student's Permanent Mailing Address

Street City State Zip

Provider Name

Provider Number

Grid for Provider Number

Course Title

Course Number grid

Start date of course grid

Date of Course Completion grid

B. The student must complete the following section after course completion and return this form to the MCE provider. The MCE provider must submit this form to the Texas Real Estate Commission for MCE Credit to be awarded.

I represent that I completed the above named course, and that all information reported on this form is correct.

Student's Signature Date Time

I represent that I am the MCE provider named above or an authorized representative of the provider for whom an authorized signature exemplar is on file with the Commission and that the above named course was conducted in full compliance with the Real Estate License Act, Section 1101.455, Texas Occupations Code and applicable rules of the Commission. I am aware that a false statement to the Texas Real Estate Commission may be grounds for disciplinary action or prosecution under Section 37.10, Texas Penal Code. I further represent that the above named student has successfully completed said course and should be awarded MCE credit.

Signature of Provider/Designate Printed Name of Provider/Designate Date



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Mandatory Continuing Education

ALTERNATIVE INSTRUCTIONAL METHODS REPORTING FORM

MCE FORM 9-8

INSTRUCTIONS

Rule 535.72(d): "In a course offered by correspondence or alternative delivery method, the provider shall award the student credit for the course upon completion of the course requirements for credit and shall report the awarding of credit to the commission. Course credit must be reported either by the provider filing a completed MCE Form 9-8 signed by the student, or submitting the information contained in MCE Form 9-8 by electronic means acceptable to the commission."

Section A: *All students must complete this section*

Enter the student's name, Texas Real Estate License Number and license expiration date.

Enter the student's permanent mailing address.

Enter the Provider Name and the Provider number exactly as approved by the commission.

Enter the course title and the course number exactly as approved by the commission.

Enter the date that the student started this course.

Enter the date that the course was completed.

Section B: *All students must complete this section and return Form 9-8 to the MCE provider.*

Read the certification statement, SIGN and DATE this form.

The student must submit this form to the provider.

The provider or authorized representative of the provider should carefully read the last certification statement, PRINT their name, SIGN, DATE, and submit the form promptly to the Texas Real Estate Commission.