Texas Real Estate Commission
P.O. Box 12188
Austin, Texas 78711-2188
512-459-6544 or 1-800-250-8732 (TREC)

Mandatory Continuing Education

MCE PARTIAL CREDIT REQUEST

File this form for each course for which you are requesting partial MCE credit.
Provider submits this form to TREC within 10 days of licensee's completion of partial credit.

A. Students seeking partial credit must complete this section.

Student's Name

Texas Real Estate License Number

Expiration Date

Student's Permanent Mailing Address

Street | City | State | Zip

Provider Name

Provider Number

Course Title

Course Number

Registration date of course

Partial credit hours attended

B. The student must complete the following section and return this form to the MCE provider. The MCE provider must submit this form to the Texas Real Estate Commission for MCE Partial Credit to be awarded.

I represent that I attended the partial credit hours requested for the above named course, and that all information reported on this form is correct.

Student's Signature | Date

I represent that I am the MCE provider named above or an authorized representative of the provider for whom an authorized signature exemplar is on file with the Commission and that the above named course was conducted in full compliance with the Real Estate License Act, Section 1101.455, Texas Occupations Code and applicable rules of the Commission. I am aware that a false statement to the Texas Real Estate Commission may be grounds for disciplinary action or prosecution under Section 37.10, Texas Penal Code. I further represent that I have no reason to believe the amount of credit claimed above is inaccurate.

Signature of Provider/Designate | Printed Name of Provider/Designate | Date signed

This document is available on the TREC website at www.trec.state.tx.us