

TEXAS



REAL ESTATE COMMISSION

APPRAISER LICENSING & CERTIFICATION BOARD

Welcome to the agency's "My License Online Services"! You can access this webpage (<https://mylicense.state.tx.us>) anytime via the "my license" button at the top of www.trec.state.tx.us or www.talcb.state.tx.us, or better yet, you can save it as a favorite in your web browser.

STEP 1:

- First things first, **have you registered** with our online services in the past? You may have done this months or even a year ago when this website was first launched. Do you remember your log in information? Save time by using your original log in email and password. If you can't remember your password, you can reset it by following the link, "Reset your password here" below the password box. **If you have registered and remember your password, log in and go to step 3.**
- If you are a **current licensee**, and **have not registered** on our website before, then you first need to register with the new system. To register, click the "Register here" to set up a User ID in this new system – even if you have been a licensee for years!" link at the bottom of the homepage.
- If you are **not a current licensee** then please go to the "REGISTER HERE" to set up a User ID in this new system – even if you have been a licensee for years!" and follow these instructions

TEXAS REAL ESTATE COMMISSION
protecting consumers through programs of education, licensing and industry regulation

Home Contact Us, Agency Info Forms, Laws & Contracts News & Public Data Licenses: Apply/Renew Education & Exams Inspector Information Complaints, Consumer Info

Online Services - Login and Registration
This is your starting point to apply/renew a license and to do things such as changing address information or license status.
Click the "REGISTER HERE" link below to get started.

Licensee or Applicant Login

= User ID:
(your Email Address - but first, REGISTER at lower left link if you haven't yet)

= Password:

Log On

Are your User ID and Password not working as you expected? [Reset your password here](#)

You must first [REGISTER HERE](#) to get a User ID in this new system - even if you've been a licensee for years!

W3C XHTML 1.0 Contact TREC/TALCB

Fill out the fields indicated by the red asterisks and click "Next."

TEXAS REAL ESTATE COMMISSION
protecting consumers through programs of education, licensing and industry regulation

Home Contact Us, Agency Info Forms, Laws & Contracts News & Public Data Licenses: Apply/Renew Education & Exams Inspector Information Complaints, Consumer Info

Logon

User Registration

Please Note: The agency recommends that the email address used as your User ID should be the same as your primary email address that is on file with the agency. However, the User ID and primary email address can be different, and changing one will not change the other.

Note: Fields with a red * are required.

Enter your details and click "Next".

Click "Cancel" to cancel this registration and return to the main menu.

Account Owner Contact Information:

* First Name:

Middle Name:

* Last Name:

Account Login:

* Email (this will be your User ID): (e.g. name@domain.com)

We recommend this to be the same as your primary email address that is on file with the agency.

Password Recovery (In case you forget your password, you will be required to answer this question to obtain a new temporary password.)

* Secret Question:

Select a predefined question:

Or write your own question:

* Secret Answer:

Security Measures (This helps to prevent automated registrations.)

* Type the words from the image where indicated and click "Next":



Type the above words into the box below:

[Not readable? Get 2 more words](#)
[Get an audio CAPTCHA \(spoken words\)](#)
[get help with this](#)

Next Cancel

- **NOTE** – if you cannot read the “CAPTCHA” words, click the link that says “Not readable? Get 2 more words” and reset the words as many times as you would like.
- You will then be asked to preview your registration and ensure that the information provided is correct. If it is, click “Save,” if it isn't, click “Edit” and you will be taken back to the previous screen to edit your information.

TEXAS REAL ESTATE COMMISSION
protecting consumers through programs of education, licensing and industry regulation

Home Contact Us, Agency Info Forms, Laws & Contracts News & Public Data Licenses: Apply/Renew Education & Exams Inspector Information Complaints, Consumer Info

Logon

Preview Registration

Press "Save" to save the registration.

Press "Edit" to modify your registration details.

Press "Cancel" to cancel this registration and return to the main menu.

First Name:	Real
Second Name:	
Last Name:	Estate
Email:	real.estate@trec.com
Secret Question:	What is your mothers maiden name?
Secret Answer:	Real Estate

Save Edit Cancel

WSC XHTML 1.0
Contact: TREC@TREC

- **Once you click “Save”** a temporary password will be sent to you via your User ID/email address from TREC/TALCB. Please go to the inbox of that email account and retrieve your temporary password from the email.
- This may take a few minutes. **If you do not get the email**, first check in your spam or junk folder, or scroll down in your inbox and check the time sequence to confirm it was not received earlier.
- You will need to **return to the registration home page**, click “Return” which will take you back to the homepage, or return to the homepage via this web address: <https://mylicense.state.tx.us> and log-on.

To log-on, type both your user name and password and click “Log On.” **The first time you log-on, you will use the temporary password that was sent to you in the email from TREC/TALCB.**

TEXAS REAL ESTATE COMMISSION
protecting consumers through programs of education, licensing and industry regulation

my license
online services

Home | Contact Us, Agency Info | Forms, Laws & Contracts | News & Public Data | Licenses: Apply/Renew | Education & Exams | Inspector Information | Complaints, Consumer Info | TREC Home | TALCB Home

Registration Help Guide | For education hours and license status: Search Licensee Info / Education

Online Services - Login and Registration

This is your starting point to apply/renew a license and to do things such as changing address information or license status.
Click the "REGISTER HERE" link below to get started.

Licensee or Applicant Login

* User ID:
 (your Email Address - but first, REGISTER at lower left link if you haven't yet)

* Password:

Are your User ID and Password not working as you expected? [Reset your password here](#)

You must first **REGISTER HERE** to get a User ID in this new system - even if you've been a licensee for years!

The system will then prompt you to give yourself a new password. Fill out the fields and click "Save."

Home Contact Us, Agency Info Forms, Laws & Contracts News & Public Data Licenses: Apply/Renew Education & Exams Inspector Information Complaints, Consumer Info

Logoff

Logged in as [REDACTED]

Update Default Registration Information

Note: After you create a new password, write it down and keep it in a safe place. If your email account should ever change, you'll still need to log in with your User ID (email address) and password before you can update your User ID (email address) to your new email address.

Enter your new password and press "Save".

Your new password must contain the following:

- a minimum of eight (8) characters
- must not be the same as your user id
- must not be a variation of your user id
- must contain at least one (1) alphabetic character
- must contain at least one (1) non-alphabetic character

* Old Password: _____

* New Password: _____

* Confirm Password: _____

Save

[Contact TREC/TALCB](#)

[Site Map](#) · [Privacy & Security Policy](#) · [Open Records](#) · [Linking to TREC site](#) · [Accessibility](#)
[Texas.gov](#) · [Statewide Search](#) · [Texas Homeland Security](#) · [Where the Money Goes](#) · [Report Fraud](#)

You have completed registering and creating a username and password with TREC/TALCB.

- **NOTE – KEEP YOUR USER ID AND PASSWORD!** – This user ID and password are needed to log in every time you want to use our online services. DO NOT lose this information.

STEP 2:

At this point you will need to identify yourself with our system. You will do this by answering a few questions. The new guided “QuickStart” menu will help you get started. First let us point out we have made this process a quick three steps. The progress bar at the top of the page will help guide you.

- Note – while going through this process we have added “need help” buttons. When you roll over the question mark a text box will appear giving you further explanation. For example, if you were confused as to what license type you have roll your mouse over the question mark next to that question and find out more.
- Answer both questions and click next.

TEXAS REAL ESTATE COMMISSION
protecting consumers through programs of education, licensing and industry regulation

Home | Contact Us, Agency Info | Forms, Laws & Contracts | News & Public Data | Licenses: Apply/Renew | Education & Exams | Inspector Information | Complaints, Consumer Info

Logged in as Simpson, Sandra K | User Profile | Logoff | Contact Us

Step1: Have You Done Business with TREC? | Step2: Provide Identifying Information | Step3: Confirm Information

Welcome to TXREC OnlineQuickStart

Step 1
Under which agency is or was your license type managed?

* Agency: <Select One> Need Help?

* License Type: <Select One> Need Help?

Next Cancel

TEXAS REAL ESTATE COMMISSION
protecting consumers through programs of education, licensing and industry regulation

Home | Contact Us, Agency Info | Forms, Laws & Contracts | News & Public Data | Licenses: Apply/Renew | Education & Exams | Inspector Information | Complaints, Consumer Info

Logged in as Simpson, Sandra K | User Profile | Logoff | Contact Us

Step1: Have You Done Business with TREC? | Step2: Provide Identifying Information | Step3: Confirm Information

Welcome to TXREC OnlineQuickStart

Step 1
Under which agency is or was your license type managed?

* Agency: <Select One> Need Help?

* License Type: <Select One> Need Help?

Next Cancel

Do you hold an active or expired real estate license? Are you or were you ever a licensed real estate Salesperson, Broker, Inspector or Appraiser in the State of TX?

- Next, fill in your license number, last name and last four digits of your social security number
- **NOTE – Please make sure any extemporaneous suffixes’ or spaces are deleted from your last name section**, this may cause an issue with our system and stop you from proceeding.
- Answer the “captcha” question. Again remember, if you cannot read the words given to you can reset them as many times as needed.
- Click next to go to step three.

TEXAS REAL ESTATE COMMISSION
protecting consumers through programs of education, licensing and industry regulation.

Home | Contact Us, Agency Info | Forms, Laws & Contracts | News & Public Data | Licenses: Apply/Renew | Education & Exams | Inspector Information | Complaints, Consumer Info

Logged in as: Simpson, Sandra K | User Profile | Logoff | Contact Us

Step1: Have You Done Business with TREC? | **Step2: Provide Identifying Information** | Step3: Confirm Information

We need more information . . .

Step 2
* Please provide your credentials Please fill out all of the following required information.

License Type: Real Estate Individual (Salesperson or Broker)

* License Number: Need Help?

* Last Name:

* SSN: Last 4 Digits of SSN

Security Measures (This helps to prevent automated registrations.)

Type the characters from the picture below (without spaces):



Type the above words into the box below:

[Not readable? Get 2 more words](#)
[Get an audio CAPTCHA \(spoken words\)](#)
[get help with this](#)

- Confirm that this license belongs to you.
- If this is not you, you will be directed to contact the agency via email.
- Click next to go to the main menu.

TEXAS REAL ESTATE COMMISSION
APPRAISER LICENSING & CERTIFICATION BOARD

Home | Contact Us, Agency Info | Forms, Laws & Contracts | News & Public Data | Licenses: Apply/Renew | Education & Exams | Inspector Information | Complaints, Consumer Info

Logged in as: Simpson, Sandra K | User Profile | Logoff | Contact Us

Step1: Have You Done Business with TREC? | Step2: Provide Identifying Information | **Step3: Confirm Information**

Is this you?

Step 3
We have located a record with similar information, please confirm this is you

Indiv / Org Number:
Name:

License Type	License Number	License Status	License Expiry
Real Estate Individual (Salesperson or Broker)	536114	Expired	05/31/2006

Select One

I confirm this is my information

No this is not my License information

STEP 3

Welcome to the TREC/TALCB Online Services Main Menu! Please take a moment to familiarize yourself with a few features of the new main menu:

1. **The user profile.** This will give you access to update your user ID and password. This also allows you to add an existing license to your account.
 2. **Contact Us.** This will allow you to easily send an email to us from within the system with an inquiry about your license. Please remember to include your license number when emailing the agency.
 3. **License Information.** Allows you to see what TREC/TALCB has on record for your license.
 4. **Change your license information.** This drop down menu gives you several options depending on your license. From here you can for example, change your license business address or request a reprint without paying a fee.
 5. **Start a new application** will show you all of the available applications to you. These are for new licenses not your renewal.
 6. **Incomplete Application.** This will appear when you have begun an application but did not complete it.
 7. **Shopping Cart.** Will appear where the circle is on this page. This means you have a complete application but have not paid for it. Click on the cart and proceed with payment.
- **NOTE: "It's time to renew!"** will appear on your main menu within 90 days of your license expiring. If you are not within your renewal period this option will not be available to you.

The screenshot shows the Texas Real Estate Commission website main menu. At the top, there is a navigation bar with links for Home, Contact Us, Agency Info, Forms, Laws & Contracts, News & Public Data, Licenses: Apply/Renew, Education & Exams, Inspector Information, and Complaints, Consumer Info. Below this is a blue bar with 'Logged in as' followed by a blank field, and a red circle around the 'User Profile' link, with 'Logoff' and 'Contact Us' links to its right. The main content area has a 'Quick Start Menu' with instructions and a 'What would you like to do today?' section. A 'License Information' box shows 'License Type Salesperson'. The 'What would you like to do today?' section has a dropdown menu for 'Salesperson #536114' and a 'Select' button. Below this, there are three options: 'Start a New Application', 'Texas Real Estate Commission - Application for Corporate Broker License', and 'Texas Real Estate Commission - Application for LLC Broker License', each with a 'Select' button. A fourth option, 'Incomplete Applications (1)', is also visible with a 'Select' button. Red arrows point to the 'User Profile' link, the 'License Information' box, the 'Start a New Application' option, and the 'Incomplete Applications (1)' option.

TEXAS REAL ESTATE COMMISSION
APPRAISER LICENSING & CERTIFICATION BOARD

Home Contact Us, Agency Info Forms, Laws & Contracts News & Public Data Licenses: Apply/Renew Education & Exams Inspector Information Complaints, Consumer Info

Logged in as [] User Profile | Logoff | Contact Us

Quick Start Menu
To start choose an option and you will return to this Quick Start menu after you have finished. If you would like to add a license, please go to user profile

License Information Show Details
License Number:
License Type **Salesperson**

What would you like to do today?
Select one to begin

■ **Change your license information**
Salesperson #536114 <Choose Application> Select

OR

■ **Start a New Application**

What are you applying for?

Texas Real Estate Commission - Application for Corporate Broker License Select

Texas Real Estate Commission - Application for LLC Broker License Select

Incomplete Applications (1) Select