



# TEXAS REAL ESTATE COMMISSION

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Mailing Address: P.O. BOX 12188 • AUSTIN, TEXAS • 78711-2188

October 16, 2001

State Office of Risk Management  
Information Resources Section  
300 West 15<sup>th</sup> Street, 6<sup>th</sup> Floor  
Austin, Texas 78711

Attention: Michael L. Hay

Attached is the "Declaration Page" for each insurance policy that was in effect during fiscal year 2001 in accordance with Part 2 - INSURANCE. There were no claims to report. Part 1 - ADMINISTRATIVE COSTS OF RISK MANAGEMENT has been submitted electronically. The agency did not submit PART 3 - UNINSURED LIABILITY CLAIMS or PART 4 - UNINSURED PROPERTY LOSSES INCURRED BY STATE AGENCIES because there were no liability claims or property losses to report.

If you have any questions please call (465-3921).

Sincerely,

Alan R. Waters  
Director of Staff Services

cc: Wayne Thorburn, Administrator  
Sabrina Hassumani, Assistant Administrator

Attachments: 1 - Public Employee Dishonesty Bond  
9 - Official Bonds for Real Estate Commission Members

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Street Address: 1101 CAMINO LA COSTA • AUSTIN, TEXAS • 78752-3930

**PART 1 - ADMINISTRATIVE COSTS OF RISK MANAGEMENT**

**NOTE:** Please indicate the number of employees (full-time # 0.06 and part-time # 0.0 ) included in Part 1 figure

**NOTE:** State agencies without full-time personnel in the Risk Management program prorate administrative cost

Agency	Item	Category	Value
	A	Fiscal Year	2001
	B	Risk Manager/Contact	Alan R. Waters
	C	Phone Number	512.465.3921
	D	E-Mail Address	<a href="mailto:alan.waters@trec.state.tx.us">alan.waters@trec.state.tx.us</a>
	E	Date Prepared (mm/dd/yy)	10/16/01
	F	Salaries, Wages, Bonuses	3445.44
	G	Employee Benefits	1425.32
	J	Travel	
	I	Training and Education	3190
	J	Supplies and Consumables	5238.72
	K	Capital Outlay	697
	L	Rentals	
	M	Telephone and Utilities	
	N	Other Operating Costs	
	O	Safety Supplies and Equipment	
	P	SORM Interagency Contract or Voucher Amount	262.52
	Q	Consultant Services and Fees	
	R	Other Services	23,960.87
	S	Other Fees, Taxes, Expenses	
	T	Internal Administrative Costs (F-O) TOTAL	13,996.48
	U	Outside Services (P-R) TOTAL	24,223.39
	V	GRAND TOTAL	38,219.87