



TEXAS REAL ESTATE COMMISSION

Mailing Address: P.O. BOX 12188 • AUSTIN, TEXAS • 78711-2188

October 20, 2000

State Office of Risk Management
Information Resources Section
300 West 15th Street, 6th Floor
Austin, Texas 78711

Attention: Peggy Yasin

Attached is the "Declaration Page" for each insurance policy that was in effect during fiscal year 2000 in accordance with Part 2 - INSURANCE. There were no claims to report.

Part 1 - ADMINISTRATIVE COSTS OF RISK MANAGEMENT has been submitted electronically. The agency did not submit PART 3 - UNINSURED LIABILITY CLAIMS or PART 4 - UNINSURED PROPERTY LOSSES INCURRED BY STATE AGENCIES because there were no liability claims or property losses to report.

If you have any questions please call (465-3921).

Sincerely,

Alan R. Waters
Director of Staff Services

cc: Wayne Thorburn, Administrator
Sabrina Hassumani, Assistant Administrator

PART 1 - ADMINISTRATIVE COSTS OF RISK MANAGEMENT

NOTE: State agencies without fulltime personnel in the Risk Management program pro rate administrative costs as appropriate.

Agency	Item	Category	Value
	A	Fiscal Year	2000
	B	Risk Manager/ Contact	Alan R. Waters
	C	Phone Number	512.465.3921
	D	E-Mail Address	alan.waters@trec.state.tx.us
	E	Date Prepared (mm/dd/yy)	10/20/00
	F	Salaries, Wages, Bonuses	3598.47
	G	Employee Benefits	1053.26
	J	Travel	
	I	Training and Education	4340
	J	Supplies and Consumables	2980.29
	K	Capital Outlay	6282.76
	L	Rentals	
	M	Telephone and Utilities	
	N	Other Operating Costs	
	O	Safety Supplies and Equipment	
	P	SORM Interagency Contract or Voucher Amount	245.31
	Q	Consultant Services and Fees	
	R	Other Services	18008.11
	S	Other Fees, Taxes, Expenses	
	T	Internal Administrative Costs (F-O) TOTAL	18254.78
	U	Outside Services (P-R) TOTAL	18253.42
	V	GRAND TOTAL	36508.2