

**Texas Comptroller of Public Accounts  
State Property Accounting**



**CERTIFICATION OF PHYSICAL INVENTORY CONDUCTED BY AGENCY**

In accordance with the Tex. Gov't Code Ann. sec. 403.273 (f) and (g), I hereby certify that a physical inventory was conducted for all trust, capitalized and controlled personal property maintained on the State Property Accounting System and in the possession of:

Name of Agency/Institution <b>Texas Real Estate Commission</b>	Agency Number <b>329</b>
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Date(s) Physical Inventory was (were) Conducted <b>2/16/05</b>	Fiscal Year <b>2005</b>	Method Used to Conduct the Inventory (manual, bar code scan, etc.) <b>Physical</b>
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Contact Person(s) Responsible for conducting the Inventory <b>Christine Matz</b>	Telephone Number <b>512/465-3925</b>
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Number of Property Items Missing <b>0</b>	Total Number of Property Items <b>320</b>	Percent to Total <b>100%</b>
Historical Value of Property Items Missing <b>00.00</b>	Historical Value of Total Property Items <b>831,104.62</b>	Percent to Total <b>100%</b>

I hereby certify that the status, condition, and value of all trust, capitalized and controlled personal property derived from the physical inventory is accurately reflected in the State Property Accounting System. Changes needed as a result of the physical inventory were made to the state property accounting system on 3/25/05. The results of the physical inventory will be maintained on file for three years.  
Date

Signature of Agency/Institution Head or Designee <b>sign here</b> <i>Alan R. Water</i>	Date <b>3/29/05</b>
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