



# Application for Easement or Right-of-Way Agent Registration for an Individual Information Sheet

**THIS FORM IS FOR AN INITIAL EASEMENT OR RIGHT-OF-WAY AGENT REGISTRATION FOR AN INDIVIDUAL. DO NOT USE THIS FORM FOR RENEWAL.**

BREAK DOWN OF FEES	ERW Registration (Individual)
Easement or Right-of-Way Registration Fee	200.00
Texas Online Fee	5.00
Real Estate Center at TX A&M	40.00
Recovery Fund	50.00

**ALL FEES LISTED ABOVE ARE NONREFUNDABLE AND MUST BE SUBMITTED WITH THE APPLICATION. AN APPLICATION SUBMITTED WITHOUT THE APPROPRIATE FEES WILL BE REJECTED AND RETURNED. All fees should be paid by **CASHIERS CHECK, PERSONAL CHECK OR MONEY ORDER** payable to the Texas Real Estate Commission. DO NOT PAY WITH CASH.**

### IMPORTANT INFORMATION - PLEASE READ CAREFULLY

- To apply, you must be a citizen of the United States, or a lawfully admitted alien and eighteen (18) years of age or older.
- You must have fingerprints on file with the Department of Public Safety (DPS) for TREC or TALCB in order to satisfy the statutory requirement for honesty, trustworthiness, and integrity. Fingerprints on file for other agencies will not be accepted. For additional information on fingerprinting requirements, including how to schedule an appointment, please visit [www.trec.texas.gov/fingerprint-requirements](http://www.trec.texas.gov/fingerprint-requirements).
- All requirements for a license must be met within one year of the application filing date, or the application expires.

### Education

**Submit the 16 hour approved Easement or Right-of-Way Qualifying Education (QE) course.**

### PRIVACY NOTICE

In accordance with Chapter 559, Government Code, the following notice about certain information laws and practices is given.

- (1) With few exceptions, an individual is entitled on request to be informed about the information that a state governmental body collects about the individual.
- (2) Under Sections 552.021 and 552.023 of the Government Code, the individual is entitled to receive and review the information.
- (3) Under Section 559.004 of the Government Code, the individual is entitled to have the governmental body correct information about the individual that is incorrect.



**Texas Real Estate Commission**

**P.O. Box 12188**

**Austin, Texas 78711-2188**

www.trec.texas.gov (512) 936-3000

APPLICATION FOR:

**EASEMENT OR RIGHT-OF-WAY AGENT REGISTRATION FOR AN INDIVIDUAL**

FEE	RECEIPT NUMBER	AMOUNT	\$ TYPE	App#	File#
Application Fee		\$295.00		Entity #	Registration#

**DO NOT WRITE ABOVE THIS LINE**

ALL INFORMATION MUST BE TYPED OR PRINTED IN INK

1. Full Name (Last, First, Middle) \_\_\_\_\_

2. Social Security Number \_\_\_\_\_

Section 231.302 of the Texas Family Code REQUIRES all applicants to disclose their Social Security Numbers (SSN) when filing an application. The SSN will be confidential and is required to enforce Child Support orders. Failure to provide the SSN will prevent a registration from being issued and could ultimately lead to termination of the application.

3. Mailing Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Phone \_\_\_\_\_

E-mail \_\_\_\_\_

4. Place of Business (fixed street address) \_\_\_\_\_

Cannot be a Post Office Box

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Phone \_\_\_\_\_

E-mail \_\_\_\_\_

5. Date of Birth  
Month/Day/Year \_\_\_\_\_

6. Place of Birth  
City and State \_\_\_\_\_

7. Sex: (check one)

M  F

8. Ethnic Group: (check one)  Black

White

Asian

Hispanic

Other (specify): \_\_\_\_\_

Decline to respond (default answer)

9. Have you ever been registered or licensed by the Texas Real Estate Commission?  Yes  No

*If the answer is YES, fill in the appropriate information below.*

Registration or License  
Expiration Date

Registration or  
License Type

Registration or  
License #

Exact Name in Which Registration or License Was Issued

10. (a) Have you ever had an application for a registration or license disapproved or denied by the Texas Real Estate Commission? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span> (b) Have you ever had a registration or license issued by the Texas Real Estate Commission suspended, canceled, or revoked or ever surrendered such a registration or license? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span> (c) Are there any disciplinary hearings or investigations pending against any license or registration issued by the Texas Real Estate Commission which you hold? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span> <b>If the answer to (a), (b), or (c) is YES, you must complete the applicable sections of the Background History Form located at <a href="https://www.trec.texas.gov/forms/background-history-form">https://www.trec.texas.gov/forms/background-history-form</a>.</b>
11. Are there any unpaid judgments against you relating to an easement or right-of-way transaction in the State of Texas? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span> <b>If the answer is YES, you must complete the applicable sections of the Background History Form located at <a href="https://www.trec.texas.gov/forms/background-history-form">https://www.trec.texas.gov/forms/background-history-form</a>.</b>
12. (a) Have you ever been convicted of a criminal offense? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span> <i>(Include all felonies and misdemeanors other than minor traffic tickets.)</i> (b) Have you ever been placed on parole, probation or community supervision <i>(also known as deferred adjudication)</i> regardless of whether the case was dismissed or you were discharged? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span> (c) Are there any criminal charges pending against you? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span> <b>If the answer to (a), (b), or (c) is YES, you must complete the applicable sections of the Background History Form located at <a href="https://www.trec.texas.gov/forms/background-history-form">https://www.trec.texas.gov/forms/background-history-form</a>.</b>
13. Since January 1, 1998, have you performed any services for which a real estate license or a registration was required in this state at a time when you were not properly registered or licensed? <i>(Include all periods in which the you acted either before registering or obtaining a license or after a license or registration may have expired.)</i> <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span> <b>If the answer is YES, you must complete the applicable sections of the Background History Form located at <a href="https://www.trec.texas.gov/forms/background-history-form">https://www.trec.texas.gov/forms/background-history-form</a>.</b>

### CERTIFICATION OF EASEMENT OR RIGHT-OF-WAY AGENT APPLICANT

I certify that I am eighteen (18) years of age or older; that I am a citizen of the United States or a lawfully admitted alien. I certify that I have examined this application and the answers given are true, correct and complete. I authorize the Texas Real Estate Commission to conduct an investigation of matters reasonably related to compliance with the registration provisions of The Real Estate License Act. I understand that information revealed in an investigation may be cause for disapproval of the application even though other requirements for a registration have been met. I further understand that information submitted in conjunction with this application may be subject to public disclosure or inspection in accordance with the Public Information Act (Chapter 552, Government Code). If granted a registration, I will abide by the provisions of The Real Estate License Act and the Rules of the Texas Real Estate Commission.

I WILL NOT PERFORM ANY ACT FOR WHICH AN EASEMENT OR RIGHT-OF-WAY REGISTRATION IS REQUIRED UNTIL A REGISTRATION CERTIFICATE HAS BEEN ISSUED TO ME BY THE TEXAS REAL ESTATE COMMISSION.

\_\_\_\_\_  
Date Signed

\_\_\_\_\_  
Signature of Applicant